

To Parent/Carer

Economy, Skills & Neighbourhoods
Access Service, Oldham Council, Level
12, Civic Centre, West Street, Oldham,
OL1 1XJ

Tel: 0161 770 4213

Fax:0161 770 4277

Apply for your child's Primary School Place - September 2019

According to our records, you are the parent/carer of a child whose date of birth falls between 01 September 2014 and 31 August 2015 and your child is due to start primary school in September 2019. It's a very important and exciting time for you and your family so I want to make you aware of the admissions process to make it as easy as possible for you to apply.

Do I need to apply?

Yes, everybody needs to apply. Even if your child is in a school nursery you need to apply for a school place.

How do I apply?

Complete the online application at www.oldham.gov.uk/admissions . You can only apply online - It's quick and easy and means you get the school offer directly via email. You can find more information, a guide and links to school websites here too. The online system opens on 1 September 2018.

When do I need to complete my application?

The closing date for all applications is **15 January 2019 at 5pm.**

What happens if I don't complete my application on time?

This means you may not get a place at your preferred school. Your application won't be looked at until after we've allocated places to all those that arrived on time.

Can I get help to do this online?

If you don't have access to the internet there are computers in all Oldham libraries. Help to complete the application is available at the Civic Centre – Access Oldham between 10.00 am and 12 noon every Thursday from 6 September 2018.

What information will I be asked for?

You will need to provide information about yourself, your child, any siblings in school and your preferred school (some voluntary aided schools may ask you to complete a supplementary form and or provide a baptism certificate).

If you have any questions please contact the Admissions Team either by email ecs.pupils@oldham.gov.uk or call 0161 770 4213.

Yours sincerely



Paula Green
Education Provision Manager
Telephone 0161 770 4213
Email: ecs.pupils@oldham.gov.uk