



Higher Failsworth Primary School Governor Attendance 2023-24 Academic Year

Name of Meeting	Date	Membership	Andrew Robinson (Chair)	Samantha Forster (Head teacher)	Lynda Arthur (Staff)	Clare Duff (LA)	Caroline Black (Co-opted)	Austin Pass (Co-opted)	Mathew Robinson (Parent)	Rachel Parker (Parent)	Vacancy (Parent)	Vacancy (Parent)
AUTUMN TERM												
Headteacher Performance Management Review	20 Sep 2023	Austin Pass, Caroline Black, Samantha Forster, Eileen Arthur (School SIP)	P	P	n/a	P	P	n/a	n/a	n/a	n/a	n/a
Full Governing Body Meeting	10 Oct 2023	All governors	P	P	P	P	P	P	P	n/a	n/a	n/a
Full Governing Body Meeting	5 Dec 2023	All governors										
Governor Day	8 Dec 2023	All governors are invited										
SPRING TERM												
Budget Review Meeting	Not confirmed as yet	Governors can attend by open invitation. This is a meeting where the LA accountant and SLT review school budget planning.										

P – Present

Abs – Absent

Apols – Apologies

Res – Resigned

N/A – Either not a member or not required

Full Governing Body Meeting	30 Jan 2024	All governors										
Full Governing Body Meeting	19 Mar 2024	All governors										
SUMMER TERM												
Full Governing Body Meeting	7 May 2024	All governors										
Budget Setting	To be confirmed	Governors can attend by open invitation. This is a meeting where the LA accountant and SLT plan the budget for 2024/2025										
Governor Day	To be confirmed	All governors are invited.										
Full Governing Body Meeting	9 July 2024	All governors										

P – Present

Abs – Absent

Apols – Apologies

Res – Resigned

N/A – Either not a member or not required